

Holderness Free Library

Director's Report

Monday, January 8, 2018

1. Programs: The Gingerbread House decorating program on Saturday, December 9th went very well with 38 in attendance. The Book Group held their luncheon at Walter's on Wednesday, December 13th. Storytime had a great beginning to 2018 with 19 attending on Wednesday, January 3rd.

A "Building Fun" program will be held on two Saturdays in January. On the 13th and on the 27th, families will come to the library to use Legos, Brain Flakes, Snap Circuits, etc. Some of these items have been borrowed from the State Library for the month of January.

The Library plans to recognize Saturday, February 3rd, "National Take Your Child to the Library Day." Special bookmarks will be given out and refreshments will be served.

2. Finances: Financial report and check detail from the town are attached.

3. Building: Dan Egan from Marine Mobile was asked to shovel a path to the propane tanks at Eastern Propane's request. The deck was shoveled as well since the deck door serves as an emergency exit.

New England Lift Company conducted a partial inspection on the elevator. The alarm company (Daniel Electric) was contacted to help finish the annual inspection as requested by New England Lift Company. Daniel Electric will make the arrangements of the day and time this will take place.

The new furnace that is in the office had to have a pressure valve replaced. Over the New Year's holiday, the furnace stopped working. There will not be a charge for the repair as the furnace is under warranty until January 30, 2018.

4. Technology: The ILL server at the NH State Library crashed on December 6th. Repairs are still underway but how long this will take is uncertain. Currently all library material requests are being done by email. Because of the large increase in emails, the library's inbox became overloaded and started to delete emails. Fortunately, this was found early, and the problem is now fixed. The settings for the Outlook program were changed by CCS to accommodate the extra number of emails.

5. Staff: Grace Ainsworth started work on Friday, January 4th. She is already a good asset. With her previous experience, she is quickly learning our computer system.

6. Friends: The Santa Sale brought approximately 50 children and their families to the library for that special day. The next meeting is on Saturday, January 13th.

7. Statistics:

Number of Items Circulated December 2017					
Books	Audios	DVDs	Magazines	OverDrive	Total
376	43	104	18	86	627